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## SECTION 1 – BYLAWS

- Bylaws of the Washington Youth Academy Foundation (Fifth Amended), June 2, 2016  
(Reviewed September 13, 2018)

## SECTION 2 – POLICIES

Number	Title	Date	Review Date
2017-1	Foundation Expenditure Authority	August 22, 2017	September 12, 2018
2015-2	Foundation Officers and Board of Directors	June 29, 2015	February 14, 2018
2018-3	Foundation Bank and Debit Card	June 14, 2018	
2015-4	Honorary Members of the Foundation Board of Directors	December 3, 2015	February 14, 2018
2015-5	Board Member of Distinction	September 29, 2015	February 14, 2018
2016-6	Foundation Board Recruitment	February 15, 2016	February 14, 2018
2016-7	Foundation Board Member Resignation, Termination and Absence	February 15, 2016	February 14, 2018
2016-8	Foundation Board Member Compensation or Reimbursement	June 13, 2016	February 14, 2018
2018-9	Foundation Policy Review	June 14, 2018	
2016-10	Foundation Board Meetings	June 13, 2016	February 14, 2018
2017-11	Foundation Board Volunteer Hours	March 9, 2017	February 14, 2018
2017-12	Foundation Board Member Responsibilities	March 9, 2017	February 14, 2018
2017-13	Foundation Officer Line of Succession	January 25, 2017	February 14, 2018
2016-14	Foundation Board Member Voting	June 14, 2016	February 14, 2018
2016-15	Community Emergency Response Team (CERT) WYA Foundation Support	March 3, 2016	February 14, 2018
2018-16	Washington Youth Academy Foundation Financial Assistance Policy	March 10, 2016	December 14, 2018
2016-17	Foundation ChalleNGe Coins	June 13, 2016	February 14, 2018
2016-18	Foundation Board Member Conflict of Interest	June 14, 2016	February 14, 2018
201X-19	Financial Controls		In Draft
2017-20	Foundation Committees	January 26, 2017	February 14, 2018
XXXX-21	Volunteer Policy		In Draft
XXXX-22	Donations		In Draft

XXXX-23	Academy Recurring Funds		In Draft
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SECTION 3 – PROCEDURES

Number	Title	Date	Review Date
1	Duties of the Board Chair	February 15, 2016	February 14, 2018
2	Duties of the Vice Chair	March 7, 2017	February 14, 2018
3	Duties of the Secretary	February 15, 2016	February 14, 2018
4	Duties of the Treasurer	April 3, 2016	Under review
5	Duties of the Chair Emeritus	December 3, 2016	February 14, 2018
6	WYA Logo Item Process	DELETED	
7	Combined Federal Campaign Process		Under construction
8	Website and Social Media		Under construction
9	Financial Reports from On-Line Sources		Under construction
10	Combined Fund Drive (State) Process		Under construction
11	Cadet Parker Lang Memorial Scholarship	July 19, 2016	February 14, 2018
12	Conflict of Interest	December 5, 2016	February 14, 2018
13	The Maj Gen Timothy and Mary Lowenberg Scholarship Award for Excellence	December 12, 2016	February 14, 2018
14	Academy Recurring Funds		In Draft
15	Foundation State Government Filing	September 4, 2018	
16	Emergency Cadet Funding		In Draft
17	SGT Leandro Jasso Scholarship		In Draft

SECTION 4 – MINUTES

SECTION 5 – CONTACTS

SECTION 6 – OTHER INFO

Document	Date	Review Date or Renewal
Articles of Incorporation (as Amended)	May 12, 2008	September 13, 2018
Designation as Registered Agent	May 5, 2016	February 14, 2018
Directors and Officers Liability Insurance	February 3, 2016	February 3, 2018
Gambling License (Raffles)	May 19, 2018	March 31, 2019